

**MINUTES OF MEETING
RANCHES AT LAKE MCLEOD
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Ranches at Lake McLeod Community Development District held a Special Meeting on June 8, 2022 at 1:30 p.m., at the Hampton Inn Bartow, 205 Old Bartow Eagle Lake Road, Bartow, Florida 33830.

Present were:

Adam Morgan	Chair
Rob Bonin (via telephone)	Vice Chair
Ashley Baksh	Assistant Secretary
Brent Kewley	Assistant Secretary

Also present, were:

Kristen Suit	District Manager
Nika Hoisseni (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 1:33 p.m. She noted that the Oath of Office was administered to Supervisor Kewley before the meeting. Supervisors Baksh, Morgan and Kewley were present, in person. Supervisor Bonin was attending via telephone. Supervisor Waronker was not present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

**Administration of Oath of Office to
Supervisor Brent Kewley *(the following will
be provided in a separate package)***

Ms. Suit stated that Mr. Kewley, whose Oath of Office was administered before the meeting, is an experienced CDD Board Member. The following items were provided:

- A. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. **Membership, Obligations and Responsibilities**
- C. **Financial Disclosure Forms**
 - I. **Form 1: Statement of Financial Interests**
 - II. **Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. **Form 1F: Final Statement of Financial Interests**
- D. **Form 8B: Memorandum of Voting Conflict**

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2022-12, Approving a Proposed Budget for Fiscal Year 2022/2023 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date

Ms. Suit presented Resolution 2022-12. She reviewed the proposed Fiscal Year 2023 budget, which will be a Landowner-funded budget, and noted that the Field Operations expenses will be added in advance of the public hearing.

Ms. Suit stated that the “Supervisors” line item, on Page 1, will be adjusted to reflect an increase to five meetings; Supervisors’ fees and the \$150 per meeting expense for rental of the meeting room will be added accordingly.

On MOTION by Mr. Morgan and seconded by Mr. Kewley, with all in favor, Resolution 2022-12, Approving a Proposed Budget for Fiscal Year 2022/2023 and Setting a Public Hearing Thereon Pursuant to Florida Law for September 8, 2022 at 1:30 p.m., at the Hampton Inn Bartow, 205 Old Bartow Eagle Lake Road, Bartow, Florida 33830, if available; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Response to Request for Qualifications (RFQ) for Engineering Services

A. Affidavit/Proof of Publication

B. RFQ Package

The affidavit of publication and RFQ package were included for informational purposes.

C. Respondent: Lighthouse Engineering, Inc.

Ms. Suit stated that Lighthouse Engineering, Inc. was the only respondent to the RFQ.

D. Competitive Selection Criteria/Ranking

E. Award of Contract

On MOTION by Mr. Morgan and seconded by Mr. Kewley, with all in favor, rejecting the response from Lighthouse Engineering, Inc., based on only receiving one response and authorizing Staff to advertise the Request for Qualifications (RFQ) again in an attempt to receive more than one response, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2022-13, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date

Ms. Suit presented Resolution 2022-13.

The Fiscal Year 2023 Meeting Schedule will be as follows:

DATE: First Tuesday of month. November meeting will be November 8, 2022.

TIME: 1:30 PM

LOCATION: Hampton Inn Bartow, 205 Old Bartow Eagle Lake Road, Bartow, Florida 33830,

if available.

On MOTION by Mr. Morgan and seconded by Ms. Baksh, with all in favor, Resolution 2022-13, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023, as amended, and Providing for an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

**Ratification of Polk County Tax Collector
Uniform Collection Agreement**

Ms. Suit presented the Polk County Tax Collector Uniform Collection Agreement, previously executed by the Chair.

On MOTION by Mr. Morgan and seconded by Ms. Baksh, with all in favor, the of Polk County Tax Collector Uniform Collection Agreement, was ratified.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2022-04,
Designating the Primary Administrative
Office and Principal Headquarters of the
District and Providing an Effective Date**

This item was deferred.

NINTH ORDER OF BUSINESS

**Acceptance of Unaudited Financial
Statements as of April 30, 2022**

Ms. Suit presented the Unaudited Financial Statements as of April 30, 2022.

On MOTION by Mr. Morgan and seconded by Ms. Baksh, with all in favor, the Unaudited Financial Statements as of April 30, 2022, were accepted.

TENTH ORDER OF BUSINESS

**Approval of April 6, 2022 Public Hearing and
Regular Meeting Minutes**

Ms. Suit presented the April 6, 2022 Public Hearing and Regular Meeting Minutes.

On MOTION by Mr. Morgan and seconded by Ms. Baksh, with all in favor, the April 6, 2022 Public Hearing and Regular Meeting Minutes, as presented, were approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Cobb Cole*

There was no report.

B. District Engineer: *Cornelison Engineering & Design, Inc.*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: TBD**
 - **QUORUM CHECK**

Discussion ensued regarding the next meeting at which the Delegation Resolution will be addressed. The consensus was to hold the meeting on July 13, 2022 at 1:30 at this location, if available.

The following items were additions to the agenda:

TWELFTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Member's comments or requests.

THIRTEENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

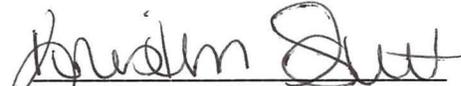
FOURTEENTH ORDER OF BUSINESS

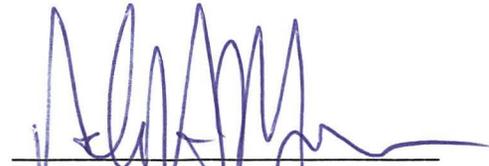
Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Morgan and seconded by Ms. Baksh, with all in favor, the meeting adjourned at 1:46 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair