

**MINUTES OF MEETING
RANCHES AT LAKE MCLEOD
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Ranches at Lake McLeod Community Development District held a Special Meeting on July 13, 2022 at 1:30 p.m., at the Hampton Inn Bartow, 205 Old Bartow Eagle Lake Road, Bartow, Florida 33830.

Present were:

Adam Morgan	Chair
Rob Bonin (via telephone)	Vice Chair
Ashley Baksh	Assistant Secretary
Brent Kewley	Assistant Secretary
David Waronker (via telephone)	Assistant Secretary

Also present, were:

Kristen Suit	District Manager
Nika Hoisseni (via telephone)	District Counsel
Mark Watts (via telephone)	

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 1:33 p.m. Supervisors Baksh, Morgan and Kewley were present, in person. Supervisors Bonin and Waronker were attending via telephone.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

**Ratification of Connelly & Wicker, Inc.,
Interim Engineering Services Agreement**

Ms. Suit presented the Connelly & Wicker, Inc., Interim Engineering Services Agreement that was previously executed by Mr. Bonin.

On MOTION by Mr. Morgan and seconded by Mr. Kewley, with all in favor, the Connelly & Wicker, Inc., Interim Engineering Services Agreement, was ratified.

FOURTH ORDER OF BUSINESS

Consideration of Responses to Request for Qualifications (RFQ) for Engineering Services

A. Affidavit of Publication

B. RFQ Package

These items were included for informational purposes.

C. Respondents

- I. Connelly & Wicker, Inc.**
- II. Dewberry Engineers, Inc.**
- III. Lighthouse Engineering, Inc.**

D. Competitive Selection Criteria/Ranking

It was noted, for the record, that Lighthouse Engineering, Inc., is a certified minority owned business but the other two respondents are not.

The Board Members who were present, in person, turned in their Selection Criteria/Ranking forms.

Ms. Suit tabulated the scores and announced the scores and rankings, as follows:

#1	Connelly & Wicker, Inc.	93.33
#2	Dewberry Engineers, Inc.	86.66
#3	Lighthouse Engineering, Inc.	71.33

E. Award of Contract

On MOTION by Mr. Morgan and seconded by Mr. Kewley, with all in favor, ranking Connelly & Wicker, Inc., the #1 ranked respondent to the Request for Qualifications for Engineering Services, Dewberry Engineers, Inc., as #2, and Lighthouse Engineering, Inc., as #3, authorizing District Staff to negotiate a contract and draft a form of agreement with Connelly & Wicker, Inc., the #1 ranked respondent, and authorizing the Chair and Vice Chair to execute, was approved.

FIFTH ORDER OF BUSINESS

Discussion: August Special Meeting to Adopt Delegation Resolution and Related Financing Items

Ms. Suit stated that she recently conferred with Mr. Dylan Schwartz, who suggested scheduling the Delegation Resolution for mid-August.

The consensus was to schedule a Special Meeting to adopt the Delegation Resolution and related financing items on August 16, 2022 at 1:00 p.m., at the Hampton Inn Bartow, 205 Old Bartow Eagle Lake Road, Bartow, Florida 33830.

SIXTH ORDER OF BUSINESS

Update: Letter Regarding Stormwater Management Needs Analysis *(for informational purposes)*

Ms. Suit presented the letter that was submitted to Polk County, in lieu of the Stormwater Management Needs Analysis Report, acknowledging the Report requirement and advising that no stormwater improvements were constructed in the CDD as of the June 30, 2022 submittal due date.

<p>On MOTION by Mr. Morgan and seconded by Ms. Baksh, with all in favor, the Stormwater Management Needs Analysis Report letter, was ratified.</p>

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2022-04, Designating the Primary Administrative Office and Principal Headquarters of the District and Providing an Effective Date

This item was deferred.

EIGHTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of May 31, 2022

Ms. Suit presented the Unaudited Financial Statements as of May 31, 2022.

On MOTION by Mr. Morgan and seconded by Ms. Baksh, with all in favor, the Unaudited Financial Statements as of May 31, 2022, were accepted.

NINTH ORDER OF BUSINESS

Approval of June 8, 2022 Special Meeting Minutes

Ms. Suit presented the June 8, 2022 Special Meeting Minutes.

On MOTION by Mr. Morgan and seconded by Ms. Baksh, with all in favor, the June 8, 2022 Special Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Cobb Cole*

There was no report.

B. District Engineer (Interim): *Connelly & Wicker, Inc.*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

• UPCOMING MEETINGS

➤ August 16, 2022 at 1:30 P.M.

○ QUORUM CHECK

Supervisors Kewley, Baksh and Morgan confirmed their in-person attendance at the August 16, 2022 Special Meeting; Supervisors Waronker and Bonin would attend via telephone.

➤ September 8, 2022 at 1:30 P.M.

○ QUORUM CHECK

Supervisors Kewley, Baksh and Morgan confirmed their in-person attendance at the September 8, 2022 Meeting. Supervisors Waronker and Bonin would attend via telephone.

ELEVENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Member's comments or requests.

TWELFTH ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Morgan and seconded by Mr. Kewley, with all in favor, the meeting adjourned at 1:50 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair